

PARKLAND METROPOLITAN DISTRICT NOS. 1-3

Craig Campbell, Director	Term to May 2027
Jack Hoagland, Director	Term to May 2027
Thomas Morton, Director	Term to May 2025
Vacant	Term to May 2025
Vacant	Term to May 2027

NOTICE OF JOINT ORGANIZATIONAL MEETING

Thursday, December 7, 2023 at 2:00 p.m.
via teleconference

This meeting will be held via teleconferencing and can be joined through the directions below:

<https://us06web.zoom.us/j/88905767031?pwd=EwJpOTRlJU7F9KKU3LVKQn4sT028fbE.1>

Meeting ID: 889 0576 7031; Passcode: 824562; Call-in Number: 720-707-2699

AGENDA

1. Call to Order/Declaration of Quorum
2. Conflict of Interest Disclosures
3. Approval of Agenda
4. Consider Appointment of Officers
5. Public Comment - Members of the public may express their views to the Boards on matters that affect the Districts. Comments will be limited to three (3) minutes.
6. Administrative Consent Agenda – The items on the administrative consent agenda are considered administrative and routine and do not require extensive discussions and may be approved in one motion.
 - a. Consider Adoption of 2023 and 2024 Annual Administrative Resolution (**enclosure**)
 - b. Consider Approval of Resolution Designating the District’s 24-hour Posting Location (**enclosure**)
 - c. Consider Adoption of Public Records Request Policy (**enclosure**)
 - d. Consider Adoption of Resolution Adopting the Colorado Special District Records Retention Schedule (**enclosure**)
 - e. Discuss and Consider Adoption of Resolution Providing for the Defense and Indemnification of Directors and Employees of the District (**enclosure**)
 - f. Consider Approval of Resolution Concerning Authorization for Approval of Contracts and Payment of Claims (**enclosure**)
 - g. Consider Approval of Service Plan Intergovernmental Agreement with City of Brighton (**enclosure**)

- h. Consider Approval of Execution of (1) Form SS-4 Application for Federal Employer Identification Number; (2) Application for Colorado Sales Tax Exemption Number; and (3) Application for Assignment of PDPA Numbers (**enclosures**)
 - i. Discuss and Consider Establishment of Bank Accounts and Authorize Signers on the Accounts (with all checks requiring two signatures)
7. Insurance & Liability
- a. Consider Adoption of Resolution Approving an IGA with the Colorado Special Districts Property and Liability Pool
 - b. Authorize Membership in the Special District Association, Approval of Agency Services Agreement with T. Charles Wilson Insurance Services, and Inclusion of Worker's Compensation Insurance (**enclosure**)
8. Legal Matters
- a. Consider Approval of Engagement Letter with White Bear Ankele Tanaka & Waldron for Legal Services (**Enclosure**)
 - b. Consider Approval of Transaction Based Informed Consent Letter re District Coordinating Services Agreement (**enclosure**)
 - c. Consider Approval of Coordinating Services Agreement (**enclosure**)
 - d. Consider Approval of Funding and Reimbursement Agreement with Privateer Bromley, LLC (**Enclosure**)
 - e. Consider Approval of Independent Contractor Agreement with Heatherly Creative for Website creation (**enclosure**)
 - f. Consider Approval of Engagement Letter with Alderman Bernstein, LLC for Special Legal Counsel Services (**enclosure**)
 - g. Consider Approval of Engagement Letter with Nelson Appraisal and Consulting, LLC for Property Appraisal Services (**enclosure**)
 - h. Consider Adoption of Resolution of Necessity re Acquisition of Property (**enclosure**)
9. Financial Matters
- a. Discussion re Soliciting Accounting Services
 - b. Conduct Public Hearing on 2023 Budgets
 - i. Consider Approval of Resolutions Adopting the 2023 Budgets (**enclosure**)
 - c. Conduct Public Hearing on 2024 Budget
 - i. Consider Approval of Resolution Adopting the 2024 Budget (**enclosure**)

d. Other Financial Matters

10. Other Business

11. Adjourn